

Duke's Catering

Instructions for ordering student lunches/SMRS

2023-2024

Families are able to order a lunch for their child UP UNTIL 8:30am of that day.

SMRS cannot accept money for a lunch order on a school day (above rule applies).

Families are able to order lunches on a daily basis OR as far as one month in advance.

- **Go to MyMealOrder.com**
- **Create an account**
- **For district – select Duke Catering**
- **Complete your profile here (you do not need to add a “secondary email”)**
- **Next page - here is where you create an account for your child – you must have your student's ID number**
- **If your child has any food allergies, you will note that information on this page.**
- **Finally, you will add your payment info and then plan your meal selection**
- **PLEASE NOTE: There is a convenience fee charged to your account if using debit or CC**
- **You may ALSO send in either a check (payable to Duke Catering) or cash to school. These funds will be applied to your account by the next school day – you will receive an email to confirm.**
- **Families will also be notified when balance needs to be replenished.**
- **Students will NOT be able to order snacks if account is not maintained with a balance.**

THANK YOU!